
NYS Vacant Rental Program for Oneida County Property Owners

Applicant Eligibility Policy

HomeOwnershipCenter (HOC) will adhere to VRP Program Guidelines when determining applicant eligibility in terms of the following:

- Eligible Rehabilitation Activities
- Eligible Properties
- Eligible Units
- Eligible Property Owners
- Conflicts of Interest/Prohibited Conflicts

Further, HOC will verify that a property owner applicant is a “Responsible Owner” and will utilize the Minimum Responsible Owner Criteria as per VRP Program Guidelines, as follows:

- Must be current on mortgage payments and any loans secured by the property
Required Documentation: Mortgage statement showing current and any other statements for loans secured by the property showing current
Signed Attestation Required
- Must be current on all property taxes
Required Documentation: Copy of tax receipts with PAID stamp, annual escrow analysis or tax assessor printout showing paid
Signed Attestation Required
- Must be current on utility payments
Required Documentation: Utility Statements showing current on payments (electric, water, gas, etc.)
Signed Attestation Required
- Must have current comprehensive property insurance
Required Documentation: Copy of declaration page of property insurance policy stating current policy period, amount of coverage, and listing of all mortgages against the property
Signed Attestation Required
- Not in bankruptcy
Signed Attestation Required
- No outstanding federal, state, or local liens on the property
Signed Attestation Required
- No history of Fair Housing Violations
Signed Attestation Required
- Not under current investigation by: Dept. of Health, EPA, HUD, any state agency or local government for law or regulation violation
Signed Attestation Required