



# Oneida County Emergency Rental Assistance Program

Thank you for inquiring about the emergency rental assistance program offered through the HomeOwnershipCenter (HOC). This program will provide up to 3 consecutive months of housing rental relief for qualified tenants in Oneida County (excluding Utica and Rome) who have suffered from a financial hardship due to COVID-19. Assistance may be applied to rent payments due after March 13, 2020.

In order to get started on the application process, please complete the following:

- Create and Complete Compass account: [https://unhs.force.com/unhscft/NWSHOP\\_\\_HomeCPS](https://unhs.force.com/unhscft/NWSHOP__HomeCPS)
  - Choose "Rental Assistance" service
- Sign and upload required signature pages and supporting documents (see document checklist)
- Notify your landlord that HOC will be reaching out to request documents and payment information

**Note: Completed applications are processed on a first come, first approval basis. Rent payments will be made directly to the landlord/ property management company, therefore an application is not considered complete until both tenant and landlord submit ALL required documents.**

## Eligibility Requirements

1. Rent a property located in Oneida County (excluding Utica and Rome); Current lease agreement required. A new lease will be required if the agreement expires before all 3 months are paid.
2. Household annual gross income must be no more than 80% of the area median income for the area in which they reside (HUD Guidelines). Annual income is projected based on current financial circumstance at time of application.

1 person	2 person	3 person	4 person
\$39,450	\$45,050	\$50,700	\$56,300

3. Provide proof of financial hardship as a result of COVID-19. Hardship includes:
  - a. Reduction of work hours
  - b. Job loss or furlough
  - c. COVID-19 illness of self or immediate family member
4. Rent must have been paid and current prior to COVID-19 hardship.

If you have any questions please feel free to call our office at (315) 724.4197.

